

# Delivery Policy for ROI Water:

## Delivery Zones and Coverage Policy for ROI Water:

### Detailed Delivery Partnerships:

### 1. Selection Process:

- ROI Water employs a rigorous selection process to choose delivery partners in the UAE, ensuring alignment with the company's standards of reliability, efficiency, and adherence to legal regulations.
- Potential delivery partners undergo thorough vetting, including assessments of their operational capabilities, track record, reputation, and compliance with regulatory requirements in the UAE.

### 2. Partnership Agreement:

- Upon selection, ROI Water enters into a formal partnership agreement with the chosen delivery service provider, outlining mutual obligations, responsibilities, and performance expectations.
- The partnership agreement includes provisions for service levels, delivery standards, data protection, liability, indemnity, and dispute resolution mechanisms to protect the interests of both parties and ensure legal compliance.

### 3. Legal Compliance:

- ROI Water ensures that its delivery partnerships comply with all relevant laws, regulations, and licensing requirements in the UAE governing the transportation, handling, and delivery of goods and products.
- Delivery partners are required to maintain valid licenses, permits, insurance coverage, and certifications as mandated by regulatory authorities to operate legally and safely within the UAE.

### 4. Service Level Agreements (SLAs):

- Service level agreements are established between ROI Water and its delivery partners, defining key performance indicators (KPIs), service standards, and delivery timelines.
- SLAs outline parameters for order processing, fulfillment, delivery timeframes, tracking capabilities, customer communication, and resolution of delivery-related issues to ensure consistent service quality and customer satisfaction.

## 5. Risk Mitigation Strategies:

- ROI Water implements risk mitigation strategies to address potential challenges and vulnerabilities associated with delivery operations, such as delays, damages, losses, and disputes.
- Contingency plans, insurance coverage, and liability frameworks are established to mitigate risks, protect company assets, and safeguard customer interests in accordance with legal requirements and industry best practices.

### 6. Continuous Monitoring and Evaluation:

- ROI Water conducts regular monitoring and evaluation of its delivery partnerships to assess performance, compliance, and customer feedback.
- Key performance metrics, including delivery accuracy, timeliness, customer satisfaction ratings, and resolution of delivery issues, are monitored to identify areas for improvement and ensure ongoing alignment with company objectives and legal standards.



## 7. Contractual Compliance:

- o ROI Water emphasizes adherence to contractual obligations and regulatory requirements outlined in agreements with delivery partners.
- Compliance audits, periodic reviews, and documentation checks are conducted to verify adherence to contractual terms, regulatory standards, and ethical practices, ensuring accountability, transparency, and legal compliance throughout the partnership.

### 8. Continuous Improvement Initiatives:

- o ROI Water collaborates closely with its delivery partners to identify opportunities for process optimization, efficiency gains, and service enhancements.
- Continuous improvement initiatives focus on streamlining delivery operations, enhancing customer experiences, and mitigating risks through innovation, technology adoption, and collaborative problem-solving approaches.

### Delivery Zones and Coverage Policy for ROI Water:

## 1. Dubai Delivery Coverage:

- o ROI Water offers comprehensive delivery coverage within the emirate of Dubai.
- Customers residing in Dubai can enjoy delivery services provided by ROI Water, with delivery fees already included in the purchase price of the products.

### 2. Delivery Fee for Areas Outside Dubai:

- o For customers residing outside the emirate of Dubai, including other emirates or countries within the UAE, delivery fees will apply.
- The delivery fee for areas outside Dubai is not included in the purchase price and must be paid by the customer separately.

### 3. Calculation of Delivery Fees:

- o Delivery fees for areas outside Dubai are calculated based on the specific delivery location, including the emirate or country to which the products will be delivered.
- The delivery fee is determined by factors such as distance, shipping method, and any applicable customs or import duties.

### 4. Notification of Delivery Fees:

- Upon completion of the purchase transaction, customers with delivery addresses outside Dubai will receive notification within 24 hours regarding the applicable delivery fee.
- The notification will include details of the delivery fee and instructions for payment, ensuring transparency and clarity for the customer.

## 5. Payment of Delivery Fees:

- o Customers are responsible for paying the delivery fee associated with delivery addresses outside Dubai.
- o Payment methods for delivery fees may vary and will be communicated to the customer along with the notification of the delivery fee.

### 6. Delivery Fee Schedule:

- o ROI Water reserves the right to establish a delivery fee schedule based on the destination and delivery requirements.
- o Customers can refer to the delivery fee schedule provided by ROI Water to determine the applicable delivery fee for their specific delivery address.

### 7. Delivery Zones Outside UAE:

 For international deliveries outside the UAE, customers are responsible for complying with any customs regulations, import duties, or taxes applicable in their respective countries.



 ROI Water will provide necessary documentation and assistance to facilitate international shipments, but customers are advised to verify customs requirements independently.

## 8. Modification of Delivery Zones and Fees:

- ROI Water reserves the right to modify delivery zones and fees at its discretion to accommodate changes in operational requirements, logistics, or regulatory considerations.
- Any modifications to delivery zones or fees will be communicated to customers in advance to ensure transparency and minimize inconvenience.

### 9. Customer Support and Assistance:

- Customers can reach out to ROI Water's customer support team for assistance with delivery-related inquiries, including clarification of delivery zones, fees, and payment processes.
- ROI Water is committed to providing prompt and responsive customer support to ensure a seamless delivery experience for all customers.

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## Detailed Scheduled Delivery Slots:

### 1. Customer Selection and Flexibility:

- o ROI Water offers customers the option to select scheduled delivery slots based on their preferences and availability.
- Customers can choose from available time slots provided by ROI Water's delivery partners, allowing for flexibility in scheduling deliveries according to their convenience.

#### 2. Available Time Windows:

- o Scheduled delivery slots typically include morning, afternoon, and evening time windows to accommodate diverse customer schedules and preferences.
- Customers can select the time slot that best suits their needs, ensuring timely receipt of their orders without disrupting their daily routines or commitments.

## 3. Advance Booking and Reservation:

- Customers are encouraged to book scheduled delivery slots in advance to secure their preferred time window for order receipt.
- Advance booking options allow customers to plan their deliveries ahead of time, minimizing last-minute rush and ensuring availability of desired time slots.

#### 4. Capacity Management and Allocation:

- o ROI Water manages delivery capacity and allocation for scheduled slots based on demand, resource availability, and logistical constraints.
- Capacity planning algorithms and real-time monitoring systems enable ROI Water to optimize slot availability and allocation, ensuring efficient use of delivery resources while meeting customer demands.

## 5. Confirmation and Notification:

- Upon selection of a scheduled delivery slot, customers receive confirmation and notification from ROI Water regarding their chosen time window.
- o Confirmation messages include details such as the selected time slot, order details, and instructions for preparation or readiness for delivery.

### 6. Real-Time Updates and Adjustments:

- Customers have the flexibility to modify or reschedule their selected delivery slots within a specified timeframe, subject to availability and logistical feasibility.
- Real-time updates and adjustments are communicated to customers promptly, ensuring transparency and flexibility in managing their delivery preferences.

## 7. Route Optimization and Efficiency:



- Scheduled delivery slots are integrated into ROI Water's route optimization algorithms and logistical planning processes to maximize delivery efficiency and minimize transit times.
- Delivery routes are optimized based on scheduled time windows, customer locations, and order volumes, ensuring timely and cost-effective order fulfillment while minimizing environmental impact.

## 8. Legal Compliance and Customer Rights:

- o Scheduled delivery slots adhere to legal requirements and regulatory standards governing consumer rights and expectations in the UAE.
- o ROI Water ensures compliance with all relevant laws, regulations, and industry guidelines related to scheduled deliveries, prioritizing transparency, fairness, and accountability in its delivery operations.

### Detailed International Delivery Policy:

## Scope and Coverage:

- ROI Water may offer international delivery services to customers residing outside the UAE, subject to applicable shipping regulations, customs requirements, and import restrictions
- o International delivery coverage extends to select countries and regions based on feasibility, logistical considerations, and compliance with local laws and regulations.

### 2. Shipping Fees and Charges:

- Customers opting for international delivery are responsible for covering shipping fees, customs duties, taxes, and any additional charges levied by relevant authorities in the destination country.
- Shipping fees are calculated based on factors such as package weight, dimensions, destination, and shipping method chosen by the customer.

### 3. Customs Clearance and Documentation:

- o ROI Water facilitates customs clearance procedures by providing necessary documentation, including invoices, shipping manifests, and certificates of origin, to expedite the importation process and comply with regulatory requirements.
- Customers are advised to familiarize themselves with customs regulations and import restrictions in their respective countries to avoid delays or complications during clearance procedures.

## 4. Shipping Methods and Carriers:

- o ROI Water collaborates with reputable international shipping carriers and logistics partners to facilitate timely and reliable delivery of orders to customers worldwide.
- Shipping methods and carriers are selected based on factors such as delivery speed, reliability, tracking capabilities, and cost-effectiveness to ensure efficient and secure transportation of goods.

### 5. Delivery Timeframes and Transit Times:

- Estimated delivery timeframes for international orders vary depending on the destination country, shipping method chosen, and customs clearance processes.
- ROI Water provides customers with realistic delivery estimations based on historical shipping data and carrier capabilities, ensuring transparency and managing customer expectations regarding order receipt timelines.

## 6. Order Tracking and Status Updates:

- Customers receive tracking information and status updates for international orders, allowing them to monitor the progress of their shipments and anticipate delivery times accurately.
- o Tracking services enable customers to stay informed about the whereabouts of their orders and address any delivery-related inquiries or concerns promptly and efficiently.

#### 7. Legal Compliance and Regulatory Obligations:



- o ROI Water adheres to all relevant laws, regulations, and international trade agreements governing cross-border commerce, export controls, and importation of goods.
- International delivery operations comply with customs regulations, export licensing requirements, and trade compliance standards to ensure legality, transparency, and accountability in all transactions.

## 8. Customer Support and Assistance:

- Dedicated customer support services are available to assist customers with international delivery inquiries, shipping documentation, customs clearance procedures, and resolution of delivery-related issues.
- Responsive and knowledgeable support staff provide guidance and assistance to customers throughout the international delivery process, ensuring a seamless and positive experience for all stakeholders involved.

# Detailed Delivery Fees and Charges Policy:

### 1. Transparent Pricing Structure:

- o ROI Water maintains a transparent pricing structure for delivery fees and charges, ensuring clarity and fairness in all transactions with customers.
- Delivery fees are communicated clearly to customers at the point of purchase, taking into account factors such as location, order size, delivery method, and any applicable surcharges.

## 2. Inclusive Delivery Costs:

- For orders within Dubai, delivery costs are often included in the purchase price of ROI Water products, eliminating the need for additional charges during the checkout process.
- Inclusive delivery costs simplify the purchasing experience for customers and promote transparency in pricing, reducing confusion and unexpected expenses at the time of payment.

## 3. Additional Charges for Expedited Delivery:

- Customers may incur additional charges for expedited or special delivery requests, such as same-day or next-day delivery options, which require expedited processing and dedicated resources.
- These additional charges are clearly communicated to customers upfront, allowing them to make informed decisions based on their urgency and delivery preferences.

#### 4. Fee Structure for Deliveries Outside Dubai:

- For deliveries outside Dubai, customers are responsible for covering delivery fees, which may vary based on factors such as distance, destination, shipping method, and carrier rates.
- Delivery fees for orders outside Dubai are calculated and displayed to customers during the checkout process, providing transparency and enabling customers to assess the total cost of their orders before completing the transaction.

### 5. Fee Determination and Calculation:

- Delivery fees are determined based on objective criteria, including distance from the point of origin, shipping method selected, package weight, and any additional services requested by the customer.
- Fee calculation algorithms ensure accuracy and consistency in determining delivery charges, mitigating discrepancies and ensuring fairness in pricing for all customers.

### 6. Customized Delivery Options:

- ROI Water offers customized delivery options to meet the unique needs and preferences
  of customers, including scheduled delivery slots, express delivery services, and
  international shipping arrangements.
- Customers can choose the delivery option that best suits their requirements, balancing speed, convenience, and cost-effectiveness based on their individual priorities and circumstances.



### 7. Transparent Communication of Fees:

- Delivery fees and charges are communicated transparently to customers through the ROI Water website, mobile app, or other sales channels, providing clear and accurate information regarding shipping costs and associated expenses.
- Transparent communication of fees helps build trust and confidence among customers, fostering positive relationships and enhancing overall satisfaction with ROI Water's delivery services.

## 8. Compliance with Legal Requirements:

- Delivery fees and charges comply with all relevant laws, regulations, and consumer protection guidelines governing pricing practices and disclosure requirements in the UAE.
- ROI Water ensures adherence to legal standards and industry best practices to protect
  the rights and interests of customers while upholding the highest standards of integrity
  and transparency in its business operations.

### Detailed Tracking and Notifications Policy:

### 1. Order Tracking Capability:

- o ROI Water provides customers with robust order tracking capabilities, allowing them to monitor the status and progress of their orders from the point of purchase to delivery.
- Customers can access tracking information through the ROI Water website, mobile app, or dedicated tracking portal, providing real-time updates on order location, transit milestones, and estimated delivery times.

### 2. Transparent Tracking Process:

- The tracking process is transparent and user-friendly, enabling customers to easily locate and track their orders using order numbers, tracking IDs, or shipment references provided at the time of purchase.
- Detailed tracking interfaces display pertinent information such as shipping carrier, delivery status, expected delivery date, and any relevant updates or notifications regarding the shipment's progress.

## 3. Notification Channels:

- ROI Water utilizes multiple notification channels to keep customers informed and engaged throughout the order fulfillment process.
- Notifications are delivered via email, SMS, mobile app push notifications, or automated voice calls, based on customer preferences and contact information provided during the ordering process.

### 4. Order Confirmation and Dispatch Notifications:

- Upon successful placement of an order, customers receive immediate confirmation notifications acknowledging receipt of their order and confirming essential details such as order contents, delivery address, and estimated delivery timeframe.
- Dispatch notifications are sent to customers once their orders have been processed, packed, and dispatched for delivery, providing reassurance and anticipation for the impending receipt of their orders.

### 5. Transit Updates and Status Notifications:

- Customers receive regular updates and status notifications as their orders progress through various transit stages, including package pickup, transit checkpoints, customs clearance (for international orders), and local delivery distribution hubs.
- Real-time status updates ensure transparency and visibility into the movement and whereabouts of customers' orders, fostering confidence and trust in ROI Water's delivery services.

## 6. Delivery Confirmation and Receipt Notifications:

 Upon successful delivery of an order, customers receive delivery confirmation notifications, verifying that their orders have been received and signed for at the designated delivery address.



 Receipt notifications may include additional details such as delivery time, recipient name, and any special instructions or delivery notes provided by the customer at the time of purchase.

### 7. Proactive Issue Resolution:

- In the event of delivery delays, exceptions, or unforeseen issues impacting order fulfillment, ROI Water proactively communicates with customers to provide updates, address concerns, and expedite resolution.
- Customer service representatives are available to assist customers with tracking inquiries, delivery status updates, and resolution of any delivery-related issues or discrepancies, ensuring prompt and satisfactory resolution of customer concerns.

### 8. Compliance with Privacy Regulations:

- o ROI Water adheres to all applicable privacy regulations and data protection laws governing the collection, storage, and use of customer information, including contact details and order tracking data.
- Customer privacy and data security are prioritized throughout the tracking and notification process, with stringent measures in place to safeguard sensitive information and ensure compliance with legal requirements.

### Detailed Customer Support and Assistance Policy:

### 1. Accessible Support Channels:

- ROI Water offers multiple accessible channels for customer support and assistance, including but not limited to email, telephone helpline, live chat, and dedicated support portals accessible through the ROI Water website and mobile application.
- Customers can choose the support channel that best suits their preferences and convenience for seeking assistance or resolving inquiries.

### 2. Responsive Customer Service Team:

- o ROI Water maintains a dedicated and responsive customer service team trained to provide timely and effective assistance to customers across various support channels.
- Customer service representatives are equipped with the knowledge, resources, and tools necessary to address customer inquiries, resolve issues, and provide personalized support tailored to individual needs.

### 3. Operating Hours and Availability:

- o Customer support services are available during specified operating hours, ensuring that customers can access assistance and guidance when needed.
- Operating hours are communicated clearly to customers through the ROI Water website, mobile app, and other communication channels, enabling customers to reach out for support during designated service hours.

## 4. Prompt Response Times:

- ROI Water commits to maintaining prompt response times for customer inquiries and support requests, aiming to address customer concerns and queries in a timely and efficient manner.
- Response time targets are established based on industry standards and best practices, with an emphasis on prioritizing urgent inquiries and addressing customer needs with urgency and professionalism.

## 5. Comprehensive Issue Resolution:

- The customer support team at ROI Water is trained to handle a wide range of customer issues, including order inquiries, delivery concerns, product queries, billing discrepancies, and technical assistance.
- Customer support representatives employ a systematic approach to issue resolution, actively listening to customer concerns, investigating root causes, and implementing effective solutions to resolve issues and mitigate customer dissatisfaction.

#### 6. Empowerment and Empathy:



- Customer support representatives are empowered to exercise discretion and flexibility in resolving customer issues, demonstrating empathy, understanding, and professionalism in their interactions with customers.
- Empathy and understanding are core values upheld by ROI Water's customer support team, fostering positive relationships, trust, and loyalty among customers through compassionate and empathetic assistance.

## 7. Continuous Training and Development:

- ROI Water invests in continuous training and development programs for its customer support team, equipping representatives with the skills, knowledge, and tools needed to deliver exceptional service and address evolving customer needs.
- Ongoing training initiatives focus on enhancing communication skills, product knowledge, problem-solving abilities, and conflict resolution techniques to empower customer support representatives to excel in their roles.

## 8. Compliance with Regulatory Requirements:

- Customer support operations at ROI Water adhere to all relevant regulatory requirements, consumer protection laws, and industry standards governing customer service practices in the UAE.
- Compliance with legal and regulatory obligations ensures that customer interactions are conducted ethically, transparently, and in accordance with established guidelines and protocols, safeguarding the rights and interests of customers and the company alike.

### Detailed Policy Updates and Modifications:

### 1. Policy Review and Revision Process:

- ROI Water regularly reviews and evaluates its policies, including terms of use, privacy policy, delivery policy, return policy, and other operational guidelines, to ensure compliance with evolving legal requirements, industry standards, and customer expectations.
- Policy review processes are conducted periodically, with updates and modifications made as necessary to reflect changes in business practices, regulatory frameworks, or market conditions.

### 2. Notification of Policy Changes:

- Any updates or modifications to ROI Water's policies are communicated to customers through prominent notifications on the ROI Water website, mobile app, or other relevant communication channels.
- Customers are informed of policy changes via email, website banners, pop-up notifications, or dedicated policy update sections, providing clear and transparent communication regarding revisions to existing policies.

### 3. Reasons for Policy Changes:

- ROI Water provides rationale and justification for policy changes, outlining the reasons behind updates, modifications, or amendments to existing policies.
- Reasons for policy changes may include legal compliance requirements, industry best practices, customer feedback, technological advancements, or changes in business operations or strategies.

# 4. Effective Date of Policy Updates:

- The effective date of policy updates or modifications is clearly specified in communication materials and policy documentation, indicating when the revised policies come into effect.
- Customers are informed of the effective date of policy changes to ensure awareness and understanding of the timeline for implementation and compliance with updated policies.



# 5. Opportunity for Feedback and Input:

- ROI Water encourages customers to provide feedback and input on proposed policy changes or modifications, soliciting insights and suggestions for improving policy clarity, relevance, and effectiveness.
- Customer feedback is considered during the policy review process, with appropriate adjustments made to address concerns, clarify ambiguities, or enhance policy provisions based on customer input.

## 6. Accessibility of Policy Documentation:

- Updated policy documentation, including revised terms of use, privacy policy, delivery policy, return policy, and other operational guidelines, is readily accessible to customers through the ROI Water website, mobile app, or customer service channels.
- Policy documentation is presented in clear, concise, and user-friendly formats, facilitating ease of reference and understanding for customers seeking information about ROI Water's policies and procedures.

## 7. Compliance with Legal Requirements:

- Policy updates and modifications are implemented in accordance with relevant legal requirements, regulatory guidelines, and consumer protection laws governing business operations in the UAE.
- ROI Water ensures that policy changes adhere to legal standards, ethical principles, and industry norms, maintaining transparency, fairness, and accountability in its dealings with customers and stakeholders.

# 8. Continuous Improvement and Adaptation:

- ROI Water remains committed to continuous improvement and adaptation of its
  policies and procedures to meet the evolving needs and expectations of customers,
  regulatory authorities, and the broader business environment.
- o Policy updates are driven by a commitment to excellence, integrity, and responsiveness, ensuring that ROI Water remains agile, adaptive, and resilient in navigating changes and challenges in the marketplace.